



8. Training Assessment Instructor's Guide



Set-up

- Make copies of "Cashier Training Assessment" for each trainee
- Arrange room so all trainees can work quietly and independently
- Review answer key

During the Assessment

- Hand out assessment to each trainee
- Explain directions
 - Provide time limit, if desired
- Tell the passing score needed
 - Suggested passing score: 16 correct of 21 items
- Check for questions
- Collect completed assessments

After the Assessment

- Score assessments
- Review results individually with trainees and provide follow-up training as needed (recommended)
- Provide training completion certificates (recommended)
- Document training in WIC Training Log